



Certificate IV in Work Health and Safety

BSB41415



**SPECIALISE IN WORK HEALTH AND
SAFETY - AND DRIVE SAFETY
IMPROVEMENTS**



About This Course

The Certificate IV in Work Health and Safety will advance your specialist safety knowledge and abilities across an impressive range of critical safety topics such as: risk management, WHS consultation and committees, managing safety incidents, monitoring safe work practices and understanding regulatory health monitoring obligations. This course suits safety officers and specialists.

The Certificate IV in Work Health and Safety demystifies the legislation and regulations into practical steps. This qualification provides a thorough examination of the current best practice in safety management.

Subject Choices

- Compliance with Safety Laws
- Safety and Risk Management
- Managing Incidents
- WHS Consultation and Meetings
- WHS Health Initiatives (E)

Key Course Facts

Start Date:
Start immediately

Delivery Options:
On-line/Correspondence

Duration:
Complete within 12 months

Group Training:
Workshops available

Course Fees: \$4,400 All materials provided at no extra cost

The course fees may vary if you are a trainee or if the state that you reside in has a subsidised training opportunity. Refer to the tables below.

New Entrant Traineeship Fees for this Qualification:

NSW	ACT	NT	QLD	SA	TAS	VIC	WA
	\$2,670	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400	\$1,316

Existing Worker Traineeship Fees for this Qualification:

NSW	ACT	NT	QLD	SA	TAS	VIC	WA

School Based Traineeship Fees for this Qualification:

NSW	ACT	NT	QLD	SA	TAS	VIC	WA

Subsidised Training Options for this Qualification:

NSW	ACT	NT	QLD	SA	TAS	VIC	WA
\$1,580							
\$1,850							

* NSW fees depend on previous qualification levels

** Subject to eligibility and availability at the time of enrolment



Entry Requirements

Reading and Writing Skills

The course is an online correspondence course so you need to have average English reading and writing skills, or higher. As a guide - you should have completed Year 12 schooling, or have sound workplace written communication skills.

Spoken English Skills

Some components of this course have practical components where students will be required to demonstrate verbal communication skills as part of their assessments. Average English skills are necessary to complete these components successfully.

Numeracy Skills

Numeracy skills are required at an average level eg completion of Year 10 maths and the ability to use a calculator.

Computer and Internet

- Access to a Desktop Computer or Laptop
- Internet access with Internet Explorer 8+, Chrome or Firefox
- Microsoft Office 2010 Word and Subject specific Office products for chosen electives (ie Excel, Powerpoint, Publisher)

Other

- Ability to study and conduct assessments in a safe environment

Subject Descriptions

Core Subjects:

Compliance with Safety Laws

This subject teaches the skills and knowledge required to assist with providing advice about the legislative duties, rights and obligations of individuals and parties prescribed in work health and safety (WHS) legislation. It involves examining key parts of the WHS Act and Regulations with focus on duty holders, identifying legislated training requirements, and reporting incidents to the safety regulator.

Unit(s):

BSBWHS402 - Assist with compliance with WHS laws

Safety and Risk Management

This subject is focussed on specialist WHS personnel to help them develop skills in hazard identification, risk assessment and developing a Risk Control Plan, as part of a larger safety management system.

Unit(s):

BSBWHS404 - Contribute to WHS hazard identification, risk assessment and risk control

BSBWHS405 - Contribute to implementing and maintaining WHS management systems

Managing Incidents

Are you involved in planning for emergencies or evacuations in the workplace? If so this subject covers the basics of Emergency Planning, Work Health and Safety laws, Emergency Situations and Plans, Emergency Procedures including Emergency Maps, Emergency Alarm System and Emergencies with Potential for Environmental Impact. Other topics covered are Specific Emergencies and Incident Investigation.

Unit(s):

BSBWHS406 - Assist with responding to incidents

PUAWER002B - Ensure workplace emergency prevention procedures, systems and processes are implemented

PUAWER001B - Identify, prevent and report potential workplace emergency situations

WHS Consultation and Meetings

WH&S culture, policies and procedures in relation to committees and consultation are the focus of this specialist safety qualification subject. There are practical activities covered such as: arranging the next WHS Committee meeting; preparing the Agenda and how to actively participate in the meeting itself. Preparing the meeting Minutes and identifying any items requiring action after the meeting are also key aspects.

Unit(s):

BSBWHS403 - Contribute to implementing and maintaining WHS consultation and participation processes

Elective Subjects:

WHS Health Initiatives

This subject addresses the skills and knowledge required to identify the legislative need for health monitoring programs under WHS Regulations. It looks at the process to implement and evaluate the effectiveness of mandatory health monitoring processes as well as optional programs. The important skills to present WHS information and training to team members is addressed through 2 practical presentations.

Unit(s):

BSBWHS410 - Contribute to work-related health and safety measures and initiatives

BSBCMM401 - Make a presentation

Service Guarantees

Quality Training Provider

ACCM was one of the first private training Colleges to be given official RTO registration status.

22 years later we have helped over 3 000 employers and 31 000 students achieve their career goals and have been recognised as a state finalist on the NSW Training Awards.

We have a history of satisfied students and clients and repeat business. Our testimonials on our website are genuine and the type of feedback we receive daily.

We are so confident that you will be pleased with the College service, that we guarantee it.

Speedy Paper-less Enrolment

Enrolment Applications are accepted 24/7 online. Be fully enrolled in your course in 7 minutes!

For customised or employment based courses and traineeships contact us and we will send you a customised enrolment page by email.

Start Anytime - Immediate Enrolment

Within 30 minutes of being enrolled, your personal log-on details are emailed to you. This gives you access to course materials to commence your studies (via our on-line system WebClass).

Industry Expert Student Adviser

You will be allocated your own industry experienced Student Adviser. While they will personally manage your program; you will also benefit from the College team around them to provide expert assistance in all subject areas.

Prompt Results and Feedback

All assessments are promptly returned (via Webclass) with detailed feedback and encouragement. Our goal is to have them back to you in 2 weeks or less. In the meantime you can progress to your next subject.

Personal Contact for the Right Start

When you enrol your College Student Adviser will phone to welcome you to the course. Your Student Adviser will ensure that you understand the best way to progress in your course. They will also assist you with any questions you may have.

They will be in regular touch with you at the start of your course to offer motivation, support and guidance. For employment based enrolments they will also make contact with supervisors during this time to address any questions they may have.

Pro-active Learner Support

The support won't stop! Contact from your College Student Adviser will continue every month, based on the level of help you need.

Of course, at any time you can call us to get help. Get immediate assistance over the phone and by email. If immediate assistance is unavailable for any reason, we will make sure a qualified Student Adviser is in contact with you no later than the next business day.

Quality Course Materials

Our step by step course materials have been written by industry experts specifically for the College. They will give you all of the relevant learner information you need to succeed in your course.

The resources simplify industry jargon and concepts, give you industry insight and understanding, and focus on current real world business practices.

Employer Progress Updates

For employment based enrolments all supervisors will have access to an online progress report showing the current status of all learners. We understand that it's essential to keep you up to date so we will prompt you each month to access your report.