

Certificate II in Logistics

TLI21815



Office Skills and Industry Background for Logistics Support Staff

There are a wide range of clerical and support staff in logistics operations. This course is an entry level qualification for those starting out in office and support roles in logistics. It provides key compliance training in safety and Chain of Responsibility as well as fundamental communication and customer service skills. Choose and elective from Documents in Logistics, Sustainability, Stocktaking, Security Procedures or Keyboarding. Alternatively a warehousing elective can be added to your course.

Subject Choices 1 elective subject allowed

- Starting in Warehousing and Logistics
- Safety and Manual Handling
- Work Effectively in Logistics
- Effective Communication in Logistics
- Chain of Responsibility Obligations
- Documents In Logistics
- Follow Security Procedures (E)
- Keyboarding and Business Technology (E)
- Participate in Sustainability (E)
- Participate in Stocktakes (E)

Key Course Facts



Start and study anytime



24/7 access to courses



Dedicated student adviser

For more details and current fees please visit our [Certificate II in Logistics](#) page.