

# Certificate II in Information Digital Media and Technology

ICT20115

START YOUR CAREER IN IT BY LEARNING FROM THE BEGINNING

Determine if an Information Technology career is for you by completing Certificate II in Information, Digital Media and Technology. You will learn the correct way to install software and how to maintain standard computing equipment, giving you the head start you need in the IT world.

## Hands-On

In the Certificate II in Information, Digital Media and Technology course you will also learn to use common business applications like Office Word, Excel and Access, as well as hands-on maintenance steps

## Subject Choices

- Safe work practices in IT
- Software Basics
- Participate in Sustainability
- Work in IT
- Basic Applications in IT
- Word Processing Skills (E)
- Spreadsheets - An Introduction (E)
- Basic Computer Maintenance (E)

## Key Course Facts



Start and study anytime



24/7 access to courses



Dedicated student adviser

For more details and current fees please visit our [Certificate II in Information, Digital Media and Technology](#) page.