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Australian College
of Commerce & Management

RTO ID: 1441

CALL ACCM NOW

1300 515 321

Certificate IV in Project Management Practices

BSB40920

Learn essential Project Management skills and contribute to a successful workplace project outcome

the **ACCM** difference

ACCM College's online program reflects over 25 years of meeting our employers' needs.

- **No extra fees!** All services included in the enrolment fee.

- **Maximum flexibility** - No set study times or off-site training, set weekly training commitments around your daily operations.

- **Suitable for full time or part time employees.**

- **All materials online** - designed to suit a wide range of learning styles. Available 24/7 via computer, tablet or mobile phone.

- **Proactive Student Advisers** - helping to drive progress.

- **Coaching and ongoing support** is part of our service.

- **Real time progress visibility** - check your staff's progress, timetable and results 24/7 via our online Employer Dashboard.

Foundation **Skills**

- Scheduling and time management
- Quality Control / Assurance tools
- Financial Control and Monitoring
- Risk Management / Analysis / Control

Specialty **Skills**

- Scope Management Plans and control
- WBS, Network diagrams and Gantt Charts
- Budgeting and communication plans
- Project Variations – SP, SPI, CV and CPI
- Risk Management Plans and controls

To see enrolment fees for your region, please click or scan the QR code

CERTIFICATE IV IN PROJECT MANAGEMENT PRACTICES

BSB40920

COURSE DESCRIPTION:

Formal, structured project management training is an essential tool to ensure that your staff are able to contribute to the success of your workplace projects. The BSB40920 Certificate IV in Project Management addresses all key topics for successful project implementation such as scope and time management, cost management, resource management and quality control.

SUBJECT	UNIT	CODE	DURATION (weeks)
Define the Project Scope and Schedule	• Apply project scope management techniques	BSBPMG420	7
	• Apply project time management techniques	BSBPMG421	
Making and Communicating Good Business Decisions	• Use digital technologies to collaborate in a work environment	BSBTEC404	10
	• Apply communication strategies in the workplace	BSBXCM401	
	• Apply critical thinking to work practices	BSBCRT411	
Support Project Budget and Resourcing	• Apply project cost management techniques	BSBPMG423	13
	• Apply project human resources management approaches	BSBPMG424	
Identify and Address Project Risks	• Apply project quality management techniques	BSBPMG422	6
	• Apply project risk management techniques	BSBPMG426	

If you would like to discuss additional electives, please contact us.