

AASN PARTNERSHIP

The process is straight-forward and help is waiting

Your Australian Apprentice Support Network (AASN) Field Consultant and ACCM College are there to help you

What is an AASN?

The AASN is the official “go-between” for you, the government and ACCM College. Your AASN Field Consultant will help with questions, registration, submitting the Training Contract and processing your federal incentive claims.



1. CONTACT YOUR AASN*

Your staff must be registered with the government in the first three months of employment to be eligible for a Traineeship



2. CHOOSE THE RIGHT COURSE

Select the right qualification for your new Trainee. Your AASN Field Consultant and ACCM College can help you with any and all questions



3. SIGN THE TRAINING CONTRACT

The AASN will help you and your Trainee complete the Training Contract. They will submit this to State Training and ACCM for you.



4. ENROL TRAINEE WITH ACCM

We will send you a link for your Trainee to enrol. Once enrolled, you will both be asked to sign the Training Plan.



5. AASN ON-GOING SUPPORT

Your AASN Field Consultant will check in on your Trainee during their Traineeship and will always be available for assistance.



6. APPLY FOR INCENTIVE CLAIMS*

AASN Field Consultants will help process federal incentive claims (based on eligibility) at 6 months and 12 months from sign up.

* To be registered as a New Entrant Trainee, a new employee must be registered as a trainee within three months of commencing work, or within 12 months for part-time employees.

* NSW employers may be eligible to receive a payroll tax rebate of 5.45% on the wages paid to trainees. They may also be eligible to receive up to \$3500 in employer incentives depending on the trainee's employment status. Part-time employees will attract \$1750